

## Experienced Tax Credit/HUD Manager Needed

We are looking for a property manager to oversee a small property in outer SE Portland. This is a part time position at 30 hours per week. Tax Credit/HUD housing experience is preferred.

Sales experience a plus. Other responsibilities include monthly rent collection, issuing notices to residents, turning in paperwork on time, and working with residents and vendors. Strong math, writing, organizational and communication skills required. Maintenance skills appreciated including painting, turnover work, and minor work orders.

A pre-employment background check and drug screen are required for all final candidates.

We offer a competitive salary and benefits package. Send resume and salary requirements to resumes @ipmco.com.