



The Oregon Affordable Housing Management Association Presents
Conquering Compliance with Multiple Housing Programs

Thursday, September 21, 2017, 8:30 am to 4:30 pm
Clover Glen Apts. Community Room, La Grande

A Compliance Conundrum!

In order to build affordable housing, developers will often finance projects using funds from multiple affordable housing programs. Programs commonly layered at a project include: LIHTC, HUD, RD, and HOME. While layering different programs is a great way to get a project developed, it can create some challenges for the staff responsible for managing compliance. *In this course, National Trainer Amanda Gross will provide attendees with the tools to conquer compliance for projects with layered funding and to ensure that all program requirements are met.*

Topics to be covered include:

Application & Tenant Selection Criteria

- Application Fees
- Criminal Screening Requirements
- Citizenship & SSN Requirements
- Waiting Lists
- Occupancy Standards & Preferences
- Determining Household Size

Determining Student Eligibility

Determining Income Eligibility

- Method of Determining Income Eligibility
- Income Limits
- Verification Requirements
- Income & Asset issues

Rent Requirements

- Maximum Rent Limits
- Rent Determination
- Utility Allowances

Tenant Certification Requirements

- Tenant Income Certification Forms
- Certification Effective Dates
- Recertification Requirements
- Changes in Household Eligibility

Lease Requirements

- Lease Agreement
- Lease Terms
- Lease Termination

Our Instructor: **Amanda Gross**, Housing Compliance Trainer, E&A Team

A tremendously popular and knowledgeable trainer, Amanda conducts hundreds of trainings nationwide and regularly consults with state housing finance agencies, public housing authorities, management companies, and developers.

Location: Community Room, Clover Glen Apartments, 2212 Cove Avenue, **La Grande**. Signs will direct you to the community room. Please park across the street at the Senior Center on the west side of the lot near the Social Security Building. If you get lost, please call Clover Glen Manager Charlene Paul at 541-963-0906. Clover Glen is a non-smoking facility, so smoke off-site.

Refreshments: Light snacks & coffee service are provided; lunch is on your own. You're welcome to eat lunch in the classroom.

To Register: Please email the completed form to oregonahma@frontier.com or, fax to 503-992-0853.

Class Fees: \$85 for AHMA members; \$130 for non-members

Payment: **WE DO NOT INVOICE. Payment is due by the day of the class.** Send your check to Oregon AHMA, P.O. Box 1135, Forest Grove, Oregon 97116. Or, pay by credit card by calling the AHMA office, 503-357-7140 or, pay via PayPal on our website: http://www.oregonaffordablehousingmanagement.com/education_schedule.htm

Final Registration/Refund Deadline: Tuesday, September 5. You're welcome to substitute a student anytime.

What to bring: Note-taking materials and a calculator.

Questions? Contact Maggie Meikle at 503-357-7140 or via email, oregonahma@frontier.com

Please fill out the requested information

Name _____

Name _____

Name _____

Name _____

Name _____

Name _____

Company _____

Contact Person _____

Email _____

Phone _____