



The Oregon Affordable Housing Management Association Presents Conquering Compliance with Multiple Housing Programs

Tuesday, September 19, 2017, 8:30 am to 4:30 pm
Holiday Park Gardens Community Room, **Grants Pass**

A Compliance Conundrum!

In order to build affordable housing, developers will often finance projects using funds from multiple affordable housing programs. Programs commonly layered at a project include: LIHTC, HUD, RD, and HOME. While layering different programs is a great way to get a project developed, it can create some challenges for the staff responsible for managing compliance. *In this course, National Trainer Amanda Gross will provide attendees with the tools to conquer compliance for projects with layered funding and to ensure that all program requirements are met.*

Topics to be covered include:

Application & Tenant Selection Criteria

- Application Fees
- Criminal Screening Requirements
- Citizenship & SSN Requirements
- Waiting Lists
- Occupancy Standards & Preferences
- Determining Household Size

Determining Student Eligibility

Determining Income Eligibility

- Method of Determining Income Eligibility
- Income Limits
- Verification Requirements
- Income & Asset issues

Rent Requirements

- Maximum Rent Limits
- Rent Determination
- Utility Allowances

Tenant Certification Requirements

- Tenant Income Certification Forms
- Certification Effective Dates
- Recertification Requirements
- Changes in Household Eligibility

Lease Requirements

- Lease Agreement
- Lease Terms
- Lease Termination

Our Instructor: **Amanda Gross**, Housing Compliance Trainer, E&A Team

A tremendously popular and knowledgeable trainer, Amanda conducts hundreds of trainings nationwide and regularly consults with state housing finance agencies, public housing authorities, management companies, and developers.

Location: Community Room, Holiday Park Gardens Apartments, 1051 East Park Street, **Grants Pass**. If you get lost en route to the apartment complex, please contact manager Theresa Drake at 541-471-6384. Feel free to park in any of the unmarked parking slots. Large signs will direct you to the community room.

Refreshments: Light snacks & coffee service are provided; lunch is on your own. You're welcome to eat lunch in the classroom.

To Register: Please complete the form and email it to oregonahma@frontier.com or, fax it to 503-992-0853.

Class Fees: AHMA members: \$85; Non-members: \$130

Payment: **WE DO NOT INVOICE. Payment is due by the day of the class.** Send your check to Oregon AHMA, P.O. Box 1135, Forest Grove, Oregon 97116. Or, pay by credit card by calling the AHMA office, 503-357-7140 or, pay via PayPal on our website: http://www.oregonaffordablehousingmanagement.com/education_schedule.htm

Final Registration/Refund Deadline: September 5. You're welcome to substitute a student anytime.

What to bring: Note-taking materials and a calculator

Questions? Contact Maggie Meikle by email, oregonahma@frontier.com or, by telephone, 503-357-7140.

Please fill out the requested information:

Name _____	Name _____
Name _____	Name _____
Name _____	Name _____
Name _____	Company _____
Contact Person _____	Email _____